



Catholic Charities Employee Handbook

ACKNOWLEDGMENT

I acknowledge that I have received a copy of the **Employee Handbook for Agencies of the Catholic Charities Federation** and that I will familiarize myself with it and will adhere to the policies and practices outlined in the Handbook.

I also acknowledge and agree that the Handbook and the policies and practices discussed therein are not to be construed as an employment contract between me and any of the agencies affiliated with Catholic Charities of the Archdiocese of St. Louis and that my employment with any of the agencies affiliated with Catholic Charities of the Archdiocese of St. Louis is terminable at the will of either party.

Finally, I acknowledge that Catholic Charities of St. Louis and its affiliated agencies have reserved the right to change, to withdraw and to add to the policies and practices set forth in the Handbook.

(Signature of Employee)

(Printed Name of Employee)

(Date)

(Accepted By, for the Agency)