



St. Francis
community services
SOUTHSIDE CENTER

Youth Program Bilingual Teacher Position (part-time)

As a member of the Federation of Catholic Charities of St. Louis, and practicing the teachings, compassion and love of Jesus Christ, St. Francis Community Services serves individuals and families in need, through community-based, culturally sensitive programs, helping people to recognize their strengths, overcome obstacles and achieve a better tomorrow.

St. Francis Community Services Southside Center has an immediate opening for a bilingual (Spanish) teacher who is enthusiastic about working with children of immigrant families in our youth program. The teacher will implement curriculum and facilitate groups during after-school youth programs and summer camp for Kindergarten through 5th grade students and assist with selected programming for 6th through 12th grade students. The position is part-time (with benefits), requiring availability 25 hours per week in the afternoons and evenings until 7:15 pm Monday through Friday during the school year (August through May) and in the daytime during the summer (June and July).

Major Duties and Responsibilities

- Manage classroom environment during groups while providing direct instruction and supervision in the areas of social and emotional learning; fitness and nutrition; and reading intervention, using established and developed curriculum.
- Assist in the development of curriculum materials.
- Conduct periodic assessments of participants' progress in skills development and relay progress and program updates to parents and other youth program staff.
- Prepare for, execute, and clean up after instructional activities by organizing materials and supplies and directing support staff and volunteers.
- Assist in student recruitment and registration; education advocacy for participating families; and special events.

Knowledge and Expertise Requirements

- Education: High school diploma required; Bachelor's degree preferred; studies in education, social work, human services, or other related field preferred.
- Bilingual (oral and written) Spanish or Vietnamese and English required.
- Teaching experience or group facilitation with school-age youth in an academic and/or recreational setting required. Experience working with English language learners preferred.
- Knowledge/experience in cultural competency, curriculum planning, child development, behavior management, and reading/language skills development.
- Clean driving record, valid State driver's license, current automobile insurance, and ability to acquire Missouri Class E driver's license.
- Computer skills including Microsoft Office, word processing, and data entry.

To apply, please send resumes and cover letters to Karina Skrbec, Youth Program Coordinator, at kskrbec@ccstl.org.