



SAINT MARTHA'S HALL  
BREAKING THE CYCLE OF DOMESTIC VIOLENCE

P.O. Box 4950  
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[www.saintmarthas.org](http://www.saintmarthas.org)

## **Job Announcement**

### **Women's Advocate**

### **Positions open**

St. Martha's Hall is seeking three full-time positions, two Women's Advocates in the shelter and one Women's Advocate in the drop-in center.

The role of the Women's Advocate is to support and empower women as they work to build a new life, free from violence. Using a trauma-informed lens, these positions work directly with women and to provide crisis intervention, community referrals, basic necessities, and help maintain a safe environment.

The following positions within a shelter setting are available:

- Women's Advocate, Sunday-Thursday, 7:00am-3:30pm
- Women's Advocate, Sunday-Thursday, 3:00pm-11:30pm

The following position in the drop-in center is available:

- Women's Advocate, Monday-Friday, general working hours are 9:00am-5:00pm, occasional evenings and weekends

St. Martha's Hall offers equitable pay commensurate with the work required and competitive (First Day!) benefits, including a 403b match. Recognizing the high rate of burn-out in our field, St. Martha's Hall also offers additional benefits, such as wellness leave to prevent burnout, a flexible, considerate work environment, additional paid holidays, and flex time. We work hard to recognize our employees and offer a holistic environment that values quality of life of every person living and working at St. Martha's Hall.

Bachelor's degree in related field is preferred but not required. Knowledge of women's issues and the dynamics of family violence is preferred. Must be at least 21 years of age, have a car, and valid driver's license and insurance.

Please email or fax resume and cover letter to the address below. Please specify in the cover letter for which position you are applying.

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