



St. Francis
community services

 CATHOLIC LEGAL
ASSISTANCE MINISTRY

Staff Immigration Attorney

ST. FRANCIS COMMUNITY SERVICES (SFCS), an agency in the Catholic Charities of St. Louis Federation, is seeking a full-time staff attorney to assist with the legal needs of clients in our Immigration law department. Each year, SFCS assists 3,500+ impoverished and marginalized individuals throughout the St. Louis area.

Catholic Legal Assistance Ministry, a program of St. Francis Community Services, provides legal aid to low-income individuals who live in or have a case in one of the 11 counties of the St. Louis Archdiocese. Our areas of practice include: family law, housing law, guardianship/probate law, immigration law and representing veterans who have unmet legal needs in municipal court, family court, Veterans Administration and other areas.

Job Description:

Staff attorney working in the area of immigration law provides legal representation to low-income immigrants in applications and petitions for immigration benefits in Immigration Court and USCIS. This position is a full-time, salaried position with benefits supervised by the Managing Attorney at SFCS Catholic Legal Assistance Ministry. Salary determined upon experience.

(Case load may include: Adjustment of Status, Appeals to the Board of Immigration Appeals, Asylum (affirmative and defensive), Consular Processing, Deferred Action for Childhood Arrivals, Employment Authorization Documents, Naturalization and Citizenship, Refugee/Asylee Relative Petitions, Relative Petitions, Removal Proceedings, Special Immigrant Juvenile Status, Temporary Protected Status, T Visas, U Visas, VAWA, Waivers of Inadmissibility.)

Qualifications:

1. Required Education: J.D. from an accredited ABA institute
2. Required Certification/Licensure: License to practice law in the United States as of start date; Missouri license within 6 months of start date
3. Preferred experience with immigration law, non-profit or legal aid law
4. Preferred experience working immigrants and/or multi-ethnic cultures
5. Preferred experience working with low income, marginalized populations, victims of trauma, or a willingness to be trained in this capacity
6. Preferred fluent in Spanish and/or French in addition to English

To Apply, send cover letter with reference and resume with salary requirements to Les Lexow, Senior Director Human Resources at llexow@ccstl.org EOE.

