

Disaster Case Manager

CATHOLIC CHARITIES OF ST. LOUIS, a family of ministries, has been helping people in need since 1912. Inspired by Jesus Christ, we serve people in need, work to improve social conditions, and unite with others in this mission. Nearly 100,000 people benefit from our services, regardless of religion, age, gender, race or ethnicity.

The Disaster Case Manager will work with individuals and families affected by the July 2022 flooding in St. Louis City/County and St. Charles County offering assistance in meeting basic needs and securing disaster-related services to aid them in their recovery, returning to their pre-disaster quality of life.

*This is a temporary full-time position through August 2024.

Primary Responsibilities:

- Coordinate with the DCM Supervisor to provide direct case management services to disaster survivors through advocacy, information and referral, crisis intervention and recovery services
- Work closely with the Construction Manager to assess each client's home repair and rebuild needs impacted by disaster
- Maintain consistent, regular contact based upon the client's level of need through in person, virtual, and phone meetings
- Provide disaster case management services by working closely with the established local LTRCs to address and meet disaster caused unmet needs
- Advocate for clients with local COAD and LTRC partner organizations and other resources inside and outside of the community to meet the disaster caused unmet needs
- Develop, implement, and monitor individual recovery plans with clients
- Will need to see clients in various settings which include but are not limited to: agency, meeting space, parish location, or in the client's home to increase access to services
- Have reliable transportation to go to and from client visits and meetings – mileage is reimbursed
- Maintain accurate and up to date data and documentation for each active client

Qualifications:

- Bachelor's required
 - Completion of college or university program in social work, public health, education, and counseling or other social service or public health related discipline is preferred.
- Good knowledge of and connections with community resources.
- Must have experience and a willingness to work in a fast-paced social service, faith-based environment serving individuals and families from various socio-economic backgrounds.
- Strong customer/client services orientation and strong listening skills
- Comprehensive knowledge of social services and referral resources
- Computer data entry skills

To apply, please send cover letter and resume to Les Lexow, Director Human Resources, at llexow@ccstl.org

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