



## **EXECUTIVE DIRECTOR, ST. FRANCIS COMMUNITY SERVICES**

(A Ministry of Catholic Charities)

St. Francis Community Services (SFCS) of Catholic Charities has an opening for an Executive Director. This position is responsible for leading SFCS to successfully achieve its mission of walking with our vulnerable neighbors to create opportunities for sustainability, build resiliency, and advocate for justice. The Executive Director will accomplish this by managing and providing leadership and overall management of the strategic, financial, administrative, performance and organizational well-being of the SFCS ministries to Program Directors for SFCS Legal Assistance Ministry and Pathways to Progress Ministry, and through direct responsibility for managing SFCS' efforts to provide culturally and linguistically accessible social services to the immigrant community, including site and personnel management of the Southside Immigration Ministry. It is anticipated that the Executive Director will spend a nominal amount of time and attention (10-15%) managing the operations of the Southside Immigration Ministry, with the vast majority of time and attention focused on leading the entire agency.

The SFCS Executive Director will be a visionary and dynamic individual who has a passion for the agency's mission and priorities and demonstrates the commitment to these priorities in his or her daily work; a practicing Catholic committed to advancing Catholic Social Teachings and Gospel values so integral to the work of Catholic Charities. He/she will have a Master's Degree or equivalent experience in Human or Social Services, Behavioral Health, Hospital Administration, business or related field; have 10+ years' experience in management (including at least 3 years in senior management) with responsibility for strategic directions, financial results and operations; demonstrated success at strategic change; adept at developing and maintaining community and partner relationships; and preferably be bi-lingual in Spanish.

To apply, please send resume and cover letter to Les Lexow, Director of Human Resources, [llexow@ccstl.org](mailto:llexow@ccstl.org)

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